

Interlaken Public Library
8390 North Main Street, P O Box 317
Interlaken, NY 14847

March 13, 2018

Interlaken Library Board of Trustees Meeting

Present: Trustees-- Mimi Schaffner, Laura Teeter, Jacqui Boda, Michael Bergren, Marty Schlabach and Josephine Swanson; Chelsea Hastings, Director; Linda Van Curen, Treasurer.
Guest—Bill Van Slyke.

President Schaffner called the meeting to order at 7:02 pm.

Public Comment

Mr. Bill Van Slyke introduced himself and is interested in learning about serving as trustee. He is a retired 5th grade teacher from the Ithaca School system and lives in the library's service area.

Approval of Minutes

The Board approved the minutes of the February 13, 2018 Board Meeting by unanimous consent.

Correspondence

There was no correspondence to report.

Director's Report

A written report was provided and discussed, (see attached). The Director attended a FLLS wide meeting; participants included FLLS staff and all system librarians. She reported completion of the carpet installation. J. Swanson moved and M. Schlabach seconded that the Treasurer is approved to write a check to Bishop Carpet One for \$4,554.25 for the carpet. Passed unanimously. Both Rosen grant applications for StoryTime and Summer Reading were accepted by the funder for full funding.

Financial Report

Due to carpet installation and closure of the library during that time, bank records could not be reconciled and financial report documents could not be prepared for this meeting. The Treasurer reported continued research on endowment records. J. Boda moved and M. Schaffner seconded that the Treasurer be approved to have a blank check to be used to cover

the cost of copying public records at the County Surrogate Court for the endowment research. Passed unanimously. L. Teeter moved and J. Boda seconded that the Board accept the Rosen grants. Motion passed unanimously.

Reports of Committees

The next **Seneca Shares Meeting** is March 20 at Waterloo Library. The February meeting was cancelled due to weather. The President will attend the March meeting and will offer to hold the April meeting at the Interlaken Public Library. Other trustees are welcome at these meetings.

OLD BUSINESS

Memo of Understanding

M. Bergren, C. Hastings and L. Van Curen will meet to bring to the Board ideas for a Memo of Understanding with the Village for the building's care and maintenance.

New Trustees and Volunteers

Several Board members continue to contact community members for interest in serving as a trustee. The Treasurer suggested recruiting a potential trustee who is an attorney. The Director outlined needs for additional volunteers: (1) staffing the desk Tuesday evenings and Saturday, (2) serving at any time by shelving books and shelf reading, (3) general help that supports the volunteer in building occupational and job skills.

Fund Raising

M. Schaffner announced that the Creamery agreed to sponsor a fundraiser for the library with a percent of sales on one day going to the library, The Board would like to schedule a Thursday in the summer, either after July 4 or in August. Americana Winery readily agreed to sponsor a fundraiser with exact details to be determined. The Library will have a Book Sale during Old Home Day, the second Saturday in June. M. Schaffner will offer a craft activity for children tied to the theme for Summer Reading, "Libraries Rock". Barnes and Noble must be contacted in August at which time they can schedule the proposed Book Fair Fund Raiser for the Saturday in November after Black Friday.

NEW BUSINESS

School Budget Request

M. Bergren moved and M. Schaffner seconded that the president, on behalf of the library, sign the resolution to the South Seneca School District requesting placing a \$135,000 separate

funding item on the school budget ballot that will provide \$45,000 funding to each of the three libraries in the school district: Interlaken, Ovid and Lodi. (See official resolution attached.)
Passed unanimously.

Reading Corner

The Director moved a computer and its table out of the bay window and suggested that instead, the area be devoted to a private reading area. The Board discussed several ways to equip the area and asked the Director to suggest some alternatives. The Board also wishes to recognize the many contributions of former trustee, Rhea Ike, by dedicating that area in her honor. A plaque and formal recognition during Old Home Day for Ms. Ike is proposed.

J. Boda moved and M. Schlabach seconded to adjourn. Meeting adjourned at 8:25 pm.

Next meeting is April 10 at 7:00 pm and is the Annual Meeting.

Submitted by Josephine Swanson, Secretary